

## Grounds Maintenance Foreman

**Full-time hours throughout the 2018 season! We want you!** We're looking for fun, outgoing, and motivated landscape enthusiasts to join our team! Our work environment is upbeat and we always have a great time providing outstanding service and superior landscaping to our clients. Sound like a great way to spend your day? Keep reading and apply today!

### **Join our team!**

Rossmere Custom Landscapes Inc. provides Winnipeg's best landscape design, build, and maintenance for both residential and commercial clients. Now in its twentieth year, Rossmere prides itself on delivering sustainable, innovative, unique, and organic landscape solutions through friendly service and uncompromising designs. To help lead its growth, Rossmere is seeking energetic and driven landscape professionals in a variety of positions to build out the 2018 team.

At Rossmere we believe in taking care of our team! We offer compensation packages that are above industry standard. Health benefits are available to full time employees.

### **Summary:**

The Grounds Maintenance Foreman is responsible for performing a variety of work tasks in order to manage the timely completion of grounds maintenance service contracts. The grounds maintenance foreman will be required to supervise a crew of laborers and operate a variety of tools and equipment to carry out specified job tasks, as well provide daily progress reporting on job time and cost data.

### **Core Capabilities:**

- Client and quality focus
- Effective communication skills (both verbal and written)
- Team work
- Excellent problem-solving abilities
- Responsibility and dependability
- Ethics and integrity

### **Job Duties:**

- Plan and manage the loading/unloading of trucks and trailers in the AM and PM including all daily labor, equipment and materials required to complete daily objectives
- Cut grass, trim edges, clean up refuse, blow trimmings, fertilize and water turf areas and perform other lawn care duties
- Move and install soil, mulch and plant material to assist with the construction of landscape gardens and related areas
- Spray and dust areas to control insects and or weeds
- Operate power equipment including, but not limited to, lawn tractors, lawn mowers, line trimmers, blowers, hedge trimmers, pruning saws, sod cutters, chain saws, and snow blowers
- Supervise the work of crew members to ensure proper safety, quality, and productivity
- Inspect all work for quality to eliminate the need for return visits and/or re-work due to quality or customer satisfaction issues
- Train crew members on proper and safe job methods
- Conduct daily inspections and maintenance on vehicles, tools, and equipment
- Assist in other job-related duties including construction projects, shop and yard maintenance, vehicle and equipment maintenance

- Complete and submit all required paperwork on a daily basis, including: daily time and service record forms, equipment daily inspection forms, attendance tracking, request for time off, etc.
- Maintain and enforce standards of cleanliness and organization in assigned trucks, trailers, equipment, jobsites, and shop/yard areas
- Ensure that all work activities are carried out in a safe and efficient manner, and that all crew members are in compliance with government and company PPE standards
- Comply with all company policies and regulations
- Communicate with customers in a polite and courteous manner

**Requirements:**

- High School Diploma, GED or equivalent
- Minimum three years' experience in the landscape/grounds maintenance industry
- Capable of operating required equipment and tools in a safe and responsible manner
- Effective communication skills – must be able to carry out verbal instructions, read labels and signs, complete daily reports to office and/or customers
- Time management skills
- Knowledge of specific materials, methods, tools and equipment required to complete various landscape/construction practices
- Ability to work both independently with little supervision, and as part of a team
- Ability to walk, stand, crouch for long periods of time and carry out strenuous physical tasks
- Valid class 3 driver's license and safe driving record
- Carry and use a smart phone or data-enabled device for communication and reporting

**Work Conditions:**

- Ability to work with hand tools, power tools, small engine equipment, and materials
- Ability to lift a minimum of 50 lbs. repeatedly through an entire work shift
- Ability to work in a fast-paced environment
- Requires good manual dexterity
- Excellent stamina is required
- Work near heavy equipment and other vehicles on a regular basis
- Work outdoors in various conditions including heat and humidity, rain, dust, noise, and cold
- Flexible working hours including occasional weekend work

**Does this sound like you?**

- Are friendly, knowledgeable, creative, professional, community-minded, and reliable.
- Understand that relationships are the core of developing trust and loyalty with customers.
- Can multitask and manage time despite a busy schedule.
- Are adaptable and understand that "team" means helping others – whether your job or not.
- Love landscaping, innovating the outdoors, and evolving horticultural design!

Submit your resume and cover letter to [Geoff@rossmere.org](mailto:Geoff@rossmere.org) today